

**COMMONWEALTH OF MASSACHUSETTS
DESIGNER SELECTION BOARD PROJECT CRITERIA**

DSB LIST # 06-13 ITEM # 3 DSB PUBLIC NOTICE DATE 13 September 2006

LAST DATE FOR FILING APPLICATION IS: 4 October 2006 at 2:00 PM

The Board recommends applications to be submitted by any of the following firms:

(<input checked="" type="checkbox"/>)	Architect	()	Engineer
(<input checked="" type="checkbox"/>)	Architect/Engineer (A/E)	()	Other:

PROJECT NUMBER: **QCC0601**

PROJECT TITLE: **General Renovation and Small Construction Projects**

PROJECT LOCATION: **Quinsigamond Community College**

APPROPRIATION SOURCE: **College operating funds and general obligation bonds**

AVAILABLE AMOUNT: **N/A**

ESTIMATED CONSTRUCTION COST: **Not to exceed \$500,000 per project**

TOTAL FEE, excluding reimbursables, based on scopes of work and services authorized, shall not exceed:

<input checked="" type="checkbox"/>)	Lump sum established set fee per C.7, §38G(a)	250,000	Dollars
(<hr/>	

IMMEDIATE SERVICES AUTHORIZED:

☒) CERTIFIABLE BUILDING STUDY
(

☒) SCHEMATIC PLANS AND OUTLINE SPECIFICATIONS
(

☒) DESIGN DEVELOPMENT PLANS AND SPECIFICATIONS
(

☒) CONSTRUCTION PLANS AND SPECIFICATIONS
(

☒) ADMINISTRATION OF CONSTRUCTION CONTRACT
(

☐) OTHER
(

MBE/WBE PARTICIPATION:

In accordance with Executive Order #390, Quinsigamond Community College has established minimum goals of 8% MBE participation and 4% WBE participation for the combined value of the study and final design contracts for this project. MBE/WBE goal **must** be met within the list of requested prime and sub-consultants. All applicants must indicate how they intend to meet these goals and will be evaluated on that basis. Further information about the program appears on pages 6-10. Applications from MBE and WBE firms as prime consultant are encouraged.

N.B.1: All applications shall be submitted on the form entitled Commonwealth of Massachusetts DSB 2006 Application Form as issued by the DSB or said application shall be rejected as being non-responsive. Prime applicant is responsible for all consultants using latest forms. Refer to DSB homepage to download current application forms at http://www.mass.gov/cam/forms/fi_dselectboard.html.

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N.B.2: This contract will be a “house doctor” contract. Multiple projects of the type described in the General Scope of Work may be assigned, and fee increments approved, up to the total value of the advertised lump sum fee.

N.B.3: Quinsigamond Community College may award up to three contracts to qualified designers under this contract.

APPROPRIATION LANGUAGE:

N/A

GENERAL SCOPE OF WORK:

Quinsigamond Community College, a 55-acre campus located on the north side of the City of Worcester, is seeking a *House Doctor* to oversee various renovations and upgrade projects, including, but not limited to, interior renovations and repairs, roof repairs, building envelope repairs, ADA Title II compliance projects, MEP renovations and repairs, UST removal, asbestos abatement, and paving, road and sidewalk renovations and repairs.

The College serves over 13,000 students annually through its Day and Continuing Education divisions. QCC has seven buildings and the conditions are as follows:

- **Administration Building:** Approx. 350,000 net square feet. Built in early 1900s. Requires many updates.
- **Ahlfors (Center for Academic Excellence):** Approx. 7,000 square feet. Fair condition.
- **Athletic Center:** Many updates required. Ventilation issues.
- **Child Study Center:** Built in 1954. Building in good shape, but not ADA compliant.
- **Fuller Student Center:** Fairly new building in good condition.
- **Harrington Learning Center:** Fairly new, renovated building with some ADA issues.
- **Surprenant:** Approx. 60,000 square feet. Built in 1965. Main student classroom building. Needs maintenance, updates and has asbestos issues.

The designer must prepare studies for all projects under this contract, and all studies must be certified by the DCAM Director of Programming before final design can proceed. Master plans and studies or designs for new construction may not be performed under this contract.

GENERAL CONDITIONS FOR THIS CONTRACT:

Contract

The applicant agrees to execute *DCAM Form C-2 Contract for Designer's Services*, or its successor, without revisions or modifications.

Procedures

The designer will follow the procedures established in DCAM's Designer Procedures Manual dated (http://www.mass.gov/cam/dlforms/DPMD_2005_06.doc). Applicants are urged to review and become familiar with the following supplemental material, which is available on the web at: (<http://www.mass.gov/cam/DSB/index.html>).

Construction Specifications

The designer shall utilize the new DCAM Standard Specification provided at the contract signing.

Universal Design

In addition to complying with 521 CMR, The Rules and Regulations of the Architectural Access Board (http://www.mass.gov/aab/aab_regs.htm), the consultant will review ADA Title II (<http://www.usdoj.gov/crt/ada/reg2.html>), and the ADA Accessibility Guidelines (<http://www.access-board.gov/adaag/html/adaag.htm>), to ensure that the proposed design meets the civil right intent of this act. The requirements of these two laws may differ and the consultant must comply with the more stringent. Design solutions will meet the diverse and changing needs of users across age, ability, language, ethnicity and economic circumstance. DCAM welcomes innovative design strategies that are simultaneously equitable, flexible and legible for all and extend beyond minimal compliance with accessibility regulations.

Cost Estimating

Cost estimates, cost models, and estimator participation in both the study and the design phases will meet the requirements of the current DCAM *Cost Estimating Manual* and will be submitted in Uniformat II in the study phase and in both Uniformat II to Level 3 and CSI Masterformat in the design phase. The *Cost Estimating Manual* can be found at http://www.mass.gov/cam/dlforms/CEM_Feb06.pdf, and Uniformat II can be found at <http://www.bfrl.nist.gov/oae/publications/nistirs/6389.pdf>.

CONDITIONS FOR APPLICATION:

The applicant's current or updated Master File Brochure must be on file with the Board prior to the date of application. As a condition of application, each applicant, if selected for the new project, agrees to carry professional liability insurance in an amount equal to 10% of the estimated construction cost of this project in accordance the standard designer's contract, i.e., minimum coverage of \$250,000 up to \$1,000,000 depending on the construction cost. The Agency may seek additional coverage for the selected designer, and if so will bear the cost of the additional coverage.

APPLICATIONS WILL BE EVALUATED BASED ON THE FOLLOWING PRIME AND SUB CONSULTANT PERSONNEL AND EXTENT OF COMPLIANCE WITH MBE/WBE PARTICIPATION GOALS. PLEASE ALSO SEE QUESTION #6 ON DSB APPLICATION 2005.

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|--|--|
| 1. Architect (as prime/project manager) | 6. Landscape Architect |
| 2. Electrical Engineer | 7. Cost Estimator |
| 3. Mechanical Engineer (HVAC, plumbing, fire protection) | 8. Licensed Site Professional |
| 4. ADA Title II Specialist | 9. Certified Asbestos Inspector, Designer, Monitor |
| 5. Civil Engineer | |

If the Applicant plans to fulfill any of the other sub-consultant roles, so indicate on the organizational chart. Project Managers for Study and Final Design should be listed separately.

APPLICATIONS WILL BE EVALUATED BASED UPON THE REQUIREMENTS OF M.G.L. Ch. 7 §38F AND WORK LISTED ON DSB APPLICATION 2005 SECTIONS 8, 9 AND 10 WHICH ILLUSTRATES CURRENT QUALIFICATIONS IN THE FOLLOWING AREAS:

- | | |
|---|---|
| 1. Knowledge of M.G.L. Ch. 149 (vertical buildings) and M.G.L. Ch. 30 (horizontal buildings) procurement requirements | 3. Demonstrated knowledge of MAAB and ADA Title II regulations and requirements |
| 2. Study and design of projects of similar type and size at higher education institutions | 4. Design of accessibility projects for comparable buildings and sites |

APPLICANTS PLEASE NOTE

A copy of the most current Application Form and Instructions - **DSB 2005 Application Form** is included with this Notice, and is available for download at http://www.mass.gov/cam/forms/fi_dselectboard.html.

Only complete applications submitted on the **DSB2005 Application Form** will be considered by the Designer Selection Board. Applications that are incomplete or submitted on a form other than **DSB2005**, will be rejected as non-compliant and will not be considered by the Board.

Applications received at the DSB Office after the advertised deadline will not be considered.